

# Online Teaching and Learning Professional Development Matrix

	Academic Technology	Online Course Improvement Program (OCIP)		
	Canvas	Online Course Development	Quality Matters (QM)	Online Teaching
<b>Getting Started</b>	<b>Attend Workshop</b> <ul style="list-style-type: none"> <li>Introduction to Canvas (Prerequisite for Canvas workshops)</li> </ul>	<b>Attend Workshop</b> <ul style="list-style-type: none"> <li>Course Mapping/Learning Objectives</li> </ul>	<b>Attend Workshop</b> <ul style="list-style-type: none"> <li>Applying the Quality Matters Rubric</li> </ul>	<b>Attend Workshop</b> <ul style="list-style-type: none"> <li>Online Syllabus Tool</li> </ul>
<b>Foundation</b>	<b>Attend Workshops</b> <ul style="list-style-type: none"> <li>Modules in Canvas</li> <li>Quizzes in Canvas</li> <li>Home Pages/Pages</li> <li>Assignments &amp; Rubrics</li> <li>Grade Book</li> <li>Intro to Adobe Connect</li> </ul>	<b>Attend Workshops</b> <ul style="list-style-type: none"> <li>Designing Your Home Page</li> <li>Getting Started Module</li> </ul>	<b>Complete</b> <ul style="list-style-type: none"> <li>QM Self-Review</li> </ul>	<b>Attend Workshops</b> <ul style="list-style-type: none"> <li>Let's Talk Online Teaching</li> <li>OCIP webinars</li> </ul>
<b>Intermediate</b>	<b>Attend Workshops</b> <ul style="list-style-type: none"> <li>Facilitating Learning in Canvas</li> <li>Audio/Video</li> <li>Student Groups</li> <li>Video Captions in Canvas</li> <li>Intermediate Adobe Connect</li> </ul>	<b>Complete Professional Development Programs</b> <ul style="list-style-type: none"> <li>Course Development Institute (CDI)</li> <li>Summer CDI</li> </ul> <b>Attend Special Topics OCIP workshops and webinars</b>	<b>Course meets</b> <ul style="list-style-type: none"> <li>QM Internal Review</li> </ul> <div style="background-color: #800040; color: white; padding: 5px; text-align: center;"> <b>NMSU-LC Quality Metric</b>                      Policy: 6.55 Academic Rules for Distance Education                 </div>	<b>Take Online Course</b> <ul style="list-style-type: none"> <li>Strategies for Teaching Online</li> </ul>
<b>Advanced</b>	<b>Attend Workshops</b> <ul style="list-style-type: none"> <li>Mastery Pathways</li> <li>Communicating in Canvas</li> </ul>	<b>Share with NMSU community</b> <ul style="list-style-type: none"> <li>Present OCIP workshop</li> </ul>	<b>Course meets</b> <ul style="list-style-type: none"> <li>QM Formal Review</li> </ul> <b>Become a QM reviewer</b> <ul style="list-style-type: none"> <li>Peer Reviewer Certification</li> <li>Master Reviewer Certification</li> </ul>	<b>Share with NMSU community</b> <ul style="list-style-type: none"> <li>Mentor faculty to teach online</li> <li>Present Let's Talk Online Teaching</li> </ul>
<b>Resources</b>	Online Video Tutorials Online Canvas Guides	Online Course Developer's Handbook OCIP Online Resources	QM Website OCIP Online Resources	OCIP Webinar Library
	<b>learning.nmsu.edu</b>	<b>ocip.nmsu.edu</b>		